

January 2, 2025

The Organizational meeting of the North Dansville Town Board was called to order at 5:00 pm by Supervisor Horr. Roll was taken and found Councilperson Infantino, Colella, Bacon, and Supervisor Horr present. Highway Superintendent Mitchell was also in attendance. Absent was Councilperson Luce. Guests include: Geraldine Waight (Town Historian).

Pledge to the Flag followed, led by Councilperson Colella.

Privilege of the floor: None

Supervisor Horr stated that the following appointments must be made for the year 2025.

**RESOLUTION 01-1-2025: DATE FOR THE REGULAR MEETING OF THE TOWN BOARD**

Motion by: Councilperson Colella

Second by: Councilperson Bacon

Resolved, the North Dansville Town Board will conduct their regular meeting for the Town of North Dansville on the Second Tuesday of each month at 7:00PM unless otherwise, legally, advertised.

Roll call vote: AYES: Councilperson Bacon, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 4 to 0

**RESOLUTION 01-2-2025: DATE FOR THE MEETING OF THE TOWN/VILLAGE PLANNING BOARD**

Motion by: Councilperson Colella

Second by: Councilperson Bacon

Resolved, that the North Dansville Town Board will conduct their regular meeting for the Town/Village Planning Board on the Fourth Tuesday of each month at 7:00PM unless otherwise, legally, advertised.

Roll call vote: AYES: Councilperson Bacon, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 4 to 0

**RESOLUTION 01-3-2024: DATE FOR THE MEETING OF THE TOWN/VILLAGE ZONING BOARD OF APPEALS**

Motion by: Councilperson Colella

Second by: Councilperson Bacon

Resolved, that the Town/Village Zoning Board of Appeals will conduct their regular meeting for the Town/Village Planning Board on the Third Thursday of each month at 7:00PM unless otherwise, legally, advertised.

Roll call vote: AYES: Councilperson Bacon, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 4 to 0

**RESOLUTION 01-4-2025: APPOINTMENT OF THE HIGHWAY SUPERINTENDENT**

Motion by: Councilperson Infantino

Second by: Councilperson Bacon

Resolved that Scott Mitchell is hereby appointed Town of North Dansville Highway Superintendent for the year 2025 Term 1/1/2025-12/31/2025 at a salary of \$65,000.00 and will receive four (4) weeks of vacation, which must be used, no carryover.

Roll call vote: AYES: Councilperson Bacon, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 4 to 0

**RESOLUTION 01-5-2025: CONFIRMATION OF THE APPOINTMENT OF THE DEPUTY TOWN CLERK**

Motion by: Councilperson Colella

Second by: Councilperson Bacon

Resolved, that Town Clerk Tyler appoints, Jennifer Howe Deputy Town Clerk for the year 2025 and she will be paid at an hourly rate of \$ 17.02 per hour,

Roll call vote: AYES: Councilperson Bacon, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 4 to 0

**RESOLUTION 01-6/7-2025: CONFIRMATION OF THE APPOINTMENT OF THE TOWN/VILLAGE REGISTRAR (2 YEAR TERM)**

Motion by: Councilperson Colella

Second by: Councilperson Bacon

Resolved, that Town Clerk Lori Tyler appoints Jennifer Howe to Registrar for the Town/Village for a 2-year term commencing January 01, 2025, and will expire December 31, 2026, and be it further Resolved,

that Lori Tyler is hereby appointed Deputy Registrar for the

Town/Village for a term commencing January 01, 2025 (2-year term) and will expire December 31, 2026.

Roll call vote: AYES: Councilperson Bacon, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 4 to 0

**RESOLUTION 01-8-2025: APPOINTMENT OF THE TOWN/VILLAGE PLANNING BOARD (information only no new appointments)**

Motion by: Councilperson Colella

Second by: Councilperson Bacon

Resolved that the following names are hereby appointed to the joint Town/Village Planning Board. These appointments are made in conjunction with the Village of Dansville Board.

Chairperson	Nancy Nice	2027 (V)
	Timothy Brinduse	2030 (V)
	John Skillings	2025 (V)
	Gerald Freeman	2026 (T)
	Jared Bridge	2029 (V)
	Chuck Menosky	2029 (T)
Sec/Member	Kathleen Infantino	2027 (V)
Alt	Vacant	
Alt	Vacant	

Roll call vote: AYES: Councilperson Bacon, Colella, Supervisor Horr

NOES: None. Motion carried 4 to 0

**RESOLUTION 01-9-2025: APPOINTMENT OF THE TOWN/VILLAGE ZONING BOARD OF APPEALS (ZBA)**

Motion by: Councilperson Colella

Second by: Councilperson Bacon

Resolved that the following names are hereby appointed to the joint Town/Village ZBA. These appointments are made in conjunction with the Village of Dansville Board.

Chairperson	Mark Specchio	2026 (V)
	Maryann Holden	2028 (V)
	Richard Gillard	2028 (V)
	Karen Schleyer	2029 (T)
	Charles Infantino	2026 (V)
Sec./Alt.	Jennifer Howe	2026 (T)
Alt. (V)	Vacant	
Alt. (T)	Vacant	

Roll call vote: AYES: Councilperson Bacon, Colella, Supervisor Horr

NOES: None. Motion carried 4 to 0

**APPOINTMENT OF THE SOLE ASSESSOR (Information Only)**

Resolved, that Holley Smalt is appointed to a 6-year term expiring Sept. 30, 2025, made on 07/09/2019)

**APPOINTMENT OF THE BOARD OF ASSESSMENT REVIEW** 5-year terms (Information only) Karen Luce (2028), Geraldine Waight (2029), Karen Schleyer (2025)

**RESOLUTION 01-10-2024: APPOINTMENT OF THE TOWN HISTORIAN**

Motion by: Councilperson Colella

Second by: Councilperson Bacon

Resolved, that Gerri Waight is hereby appointed as North Dansville Town Historian for the year 2025, at a salary of \$1,440.00/year.

Roll call vote: AYES: Councilperson Bacon, Colella, Infantino, Supervisor Horr  
NOES: None. Motion carried 4 to 0

**RESOLUTION 01-11-2025: APPOINTMENT OF THE DEPUTY SUPERVISOR**

Motion by: Councilperson Colella

Second by: Councilperson Infantino

Resolved, that Peter Bacon is hereby appointed by Supervisor Horr as North Dansville Deputy Supervisor for the year 2025, at a salary of \$1000.00/year.

Roll call vote: AYES: Councilperson Infantino, Colella, Supervisor Horr.

NOES: NONE

ABSTAIN: Councilperson Bacon. Motion Carried 3 to 0

**RESOLUTION 01-12-2025: APPROVING THE HIGHWAY DEPARTMENT WAGES FOR 2025 THESE WERE SET IN THE 2025 TOWN BUDGET**

Motion by: Councilperson Colella

Second by: Councilperson Bacon

Resolved, that the Highway Equipment Operator, Joseph Werth at an hourly rate of \$ 22.94/hr, Vacant MEO TBD Salary range \$18.00-\$24.00/hr. for the year 2025.

Roll call vote: AYES: Councilperson Bacon, Infantino, Colella, Supervisor Horr

NOES: None. Motion carried 4 to 0

**RESOLUTION 01-13-2025: APPROVING RATES OF PAY FOR TOWN EMPLOYEES**

Motion by: Councilperson Colella

Second by: Councilperson Bacon

Resolved, that the rate of pay for North Dansville Town employees for 2025 are as follows:

Laborer	Brian Schirmer Seasonal	\$ 15.50 pr hr.
Laborer	Nathen Smalt Seasonal	\$ 16.23 pr hr.
Laborer	Peter Hillier Seasonal	\$ 16.23 pr hr.
Laborer	Ronald Wint Seasonal	\$ 16.23 pr hr.
Deputy Town Clerk	Jennifer Howe	\$ 17.02 pr hr
Assessor	Holly Smalt	\$ 24,761.00 pr. yr.
Sexton	Thomas Snyder	\$ 4,200.00 pr yr.
Deputy Court Clerk	Sheila Duffy	\$ 30.00 pr. hr.
Court Clerk (PT)	Rebecca Lorrow	\$ 20.00 pr. hr.
Court Clerk (PT)	Melissa Balinsky	\$ 20.00 pr. hr.
Justice	David Werth	\$ 8,830.00 pr yr.
Justice	Joshua Weidman	\$ 8,830.00 pr yr.
Planning Board Sec.	Kathleen Infantino	\$480.00 pr yr
ZBA Secretary	Jennifer Howe	\$480.00 pr yr.
Comprehensive Work Group Secretary	Kathleen Infantino	\$ 150.00 monthly

**RESOLUTION 01-14-2025: DESIGNATING THE OFFICIAL BANK DEPOSITORIES FOR THE YEAR 2025**

Motion by Councilperson Colella

Second by Councilperson Bacon

Resolved, that Community Bank, Five Star Bank are hereby designated as the official depositories for the General Fund, Highway Fund, Town Clerk/Tax Collector Fund, Airport Improvement Fund, Cemetery Fund, Water, Sewer and Drainage District Funds, Justice Funds, Park Funds and CDBG Fund.

Roll call vote: AYES: Councilperson Bacon, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 4 to 0

**RESOLUTION 01-15-2025: DESIGNATING THE OFFICIAL NEWSPAPER FOR THE YEAR 2024**

Motion by: Councilperson Colella

Second by: Councilperson Bacon

Resolved, that the Hornell Spectator is hereby designated as the official newspaper for the Town of North Dansville for the year 2025.

Roll call vote: AYES: Councilperson Bacon, Colella, Infantino, Supervisor Horr  
NOES: None. Motion carried 4 to 0

**RESOLUTION 01-16-2025: APPROVING THE AGREEMENT FOR FIRE/  
RESCUE AND AMBULANCE SERVICE CONTRACTS WITH THE VILLAGE OF  
DANSVILLE**

Motion by: Councilperson Bacon

Second by: Councilperson Infantino

Resolved, that the Supervisor is hereby authorized to sign a one (1) year contract extension (January 1, 2025, thru December 31, 2025) with the Village of Dansville for Fire coverage at a rate of \$41,927.00 and sign a one (1) year contract extension (January 1, 2025, through December 31, 2025) with the Village of Dansville for Ambulance coverage as set in the 2025 Town Budget.

Roll call vote: AYES: Councilperson Bacon, Infantino, Supervisor Horr

NOES: None. Motion carried 3 to 0

ABSTAINED: Councilperson Colella

**RESOLUTION 01-17-2025: AUTHORIZING THE SEVENTH JUDICIAL DISTRICT  
ASSIGNMENT OF TOWN JUSTICE**

Motion by: Councilperson Colella

Second by: Councilperson Bacon

Whereas, the Seventh Judicial District has requested consent of the Town of North Dansville Town Board for TEMPORARY assignment of a Town Justice in other Town/Village Justice Courts, now therefore be it

Resolved, that as approved in previous years, the North Dansville Town Board agrees to this practice.

Roll call vote: AYES: Councilperson Bacon, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 4 to 0

**RESOLUTION 01-18-2025: RE-APPOINTING AUDIT BOOKKEEPER FOR THE  
TOWN**

Motion by Councilperson Colella

Second by Councilperson Bacon

Resolved that Local Government Support Services, PO Box 2581 Liverpool, NY 13089 is hereby appointed to perform the bookkeeping and payroll service for the Town of North Dansville for the fiscal year ending December 31, 2025.

Roll call vote: AYES: Councilperson Bacon, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 4 to 0

**RESOLUTION 01-19-2025: RE-APPOINTING THE ATTORNEY FOR THE TOWN**

Motion by Councilperson Colella

Second by Councilperson Bacon

Resolved, that John Vogel will again be appointed as the Attorney for the Town of North Dansville for the year 2025 at an hourly rate of \$240.00

Roll call vote: AYES: Councilperson Bacon, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 4 to 0

**RESOLUTION 01-20-2025: APPOINTING MEMBERS TO HIGHWAY SAFETY BOARD**

Motion by Councilperson Colella

Second by Councilperson Bacon

Resolved that Scott Mitchell is appointed to the Livingston County Traffic Highway Safety Board to fill Jim McWhorter's vacancy as the Highway Safety Board as a representative from North Dansville for a three (3) year term commencing January 1, 2023, and ending December 31, 2025, and be it further

Resolved that Gregory Horr was previously appointed to the Alternate Position on the Livingston County Traffic Safety Board commencing January 1, 2023, and ending December 31, 2025.

Roll call vote: AYES: Councilperson Bacon, Colella, Infantino, Supervisor Horr

NOES: None. Motion carried 4 to 0

**RESOLUTION 01-21-2025 APPOINTING OF MEMBER TO LIVINGSTON COUNTY  
YOUTH BOARD (TWO YEAR TERM)**

Motion by Councilperson Colella  
Second by Councilperson Infantino

Resolved that Renee Bacon has been appointed to the Livingston County Youth Board by the Livingston County Youth Board. Term commencing January 1, 2025-December 31, 2026

Roll call vote: AYES: Councilperson Colella, Infantino, Supervisor Horr  
NOES: None  
ABSTAIN: Councilperson Bacon. Motion Carried 3 to 0

**RESOLUTION 01-22-2025: APPOINTMENT OF THE CEMETERY SEXTON**

Motion by: Councilperson Colella  
Second by: Councilperson Bacon

Resolved, that Thomas Snyder is hereby appointed as North Dansville Cemetery Sexton for the year 2025, at a salary of \$4,200.00/year.

Roll call vote: AYES: Councilperson Bacon, Colella, Infantino, Supervisor Horr  
NOES: None. Motion carried 4 to 0

Supervisor Horr asked all appointed persons to step forward and raise their right hand for their oath of office. Oath was recited by all appointees for terms of office as stated above.

**RESOLUTION 01-23-2024: AGREEMENT TO SPEND TOWN HIGHWAY FUNDS**

Motion by: Councilperson Colella  
Second by: Councilperson Bacon

Resolved, that the Town of North Dansville has set in place in the Town's Budget for the year 2025, \$58,218.00 that may be expended for general repairs on 12.24 miles of Town highways including sluices, culverts and bridges having a span of less than five (5') feet and boardwalks or the renewals thereof.

Roll call vote: AYES: Councilperson Bacon, Colella, Infantino Supervisor Horr  
NOES: None. Motion carried 4 to 0

**RESOLUTION 01-24-2025: TOWN RATE PER MILE FOR REIMBURSEMENT OF TRAVEL MILES**

Motion by: Councilperson Colella  
Second by: Councilperson Bacon

Resolved that the rate for mileage reimbursement for the Town of North Dansville shall be seventy cents per mile.

Roll call vote: AYES: Councilperson Bacon, Colella, Infantino, Supervisor Horr  
NOES: None. Motion carried 4 to 0

**RESOLUTION 01-25-2025: PRE- PAYMENT OF MONTHLY BILLS**

Motion by: Councilperson Colella  
Second by: Councilperson Bacon

Resolved that the Town Clerk may have the ability to Pre-Pay certain bills that fall outside the range of our monthly meetings to avoid late fees.

Roll call vote: AYES: Councilperson Bacon, Colella, Infantino, Supervisor Horr  
NOES: None. Motion carried 4 to 0

**RESOLUTION 01-26-2025: SETTING THE STANDARD WORK HOURS FOR TOWN EMPLOYEES FOR RETIREMENT PURPOSES**

Motion by: Councilperson Colella  
Second by: Councilperson Bacon

Whereas, new regulations have been established by the New York State Retirement System for the reporting of members work hours, and

Whereas, as a result of these changes the Town will need to set new standard work hours for reporting purposes to the State Retirement System, now therefore be it

Resolved, that the Town Board be and hereby establishes the following standard workday for elected and appointed officials for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System.

## Elected Officials- Five-day work week, six-hour day

Town Supervisor	6 Hours	4-year term
Town Board Members	6 Hours	4-year term
Town Justice (2)	6 Hours	4-year term
Town Clerk/Tax Collector	6 Hours	4-year term

### Appointed Officials- Five-day work week, eight-hour day

Highway Superintendent	8 Hours	1 year term
Highway Employees	8 Hours	
Cemetery Laborers	8 Hours	

### Appointed Officials-Five-day work week, Six-hour day

Assessor	6 Hours	6-year term
Assessors Assistant(s)	6 Hours	
Court Clerk	6 Hours	
Historian	6 Hours	1-year term
Cemetery Sexton	6 Hours	

and be it further

Resolved, that all elected and appointed Town employees who are members of the NYS Retirement System shall record his or her hourly work activity for a period of three (3) consecutive months, and be it further

Resolved, that such record of hourly activities shall be completed within one hundred and fifty (150) days of taking office and shall be submitted by such official to the secretary or clerk of the Town of North Dansville within one hundred and eighty (180) of taking office, and be it further

Resolved, that employees who sign and file a daily timecard and sign a statement that they are not required to maintain a record of work activities as they submit a verified time sheet of actual hours worked shall be exempt from keeping the record of hourly activity sheet.

Roll Call Vote AYES; Councilperson Bacon, Colella, Infantino, Supervisor Horr  
NOES: NONE MOTION CARRIED 4 to 0.

### Committee Discussion

Highway: Highway Superintendent Scott Mitchell stated that they have been cleaning up the shop.

A motion by Councilperson Infantino and a second by Bacon to accept the low bid from Alta Construction Equipment for new loader. The low bid was \$235,430.00. All in favor. MOTION CARRIED.

Other bids for the loader were from Five Star Equipment for \$287,592.75, and Milton Cat for \$250,727.00.

Cemetery: Supervisor Horr stated that we are still looking to get estimates on bringing the cemetery house up to code. The board will go over the option to refurbish or build a new building on the premises. Councilperson Colella asked what equipment would need to be stored there. Supervisor Horr spoke with the architectural teacher at the high school to see if the students would like to assist in drawing the building. This will be an ongoing discussion at future meetings. The plan is for the board to decide about this in the Spring.

Airport: Scott Mitchell stated that the west wall at the airport office has an electrical problem. Scott will do an assessment of what it might need and report back to the board at next month's meeting. Councilperson Bacon would like to plan the meet and greet with McFarland Johnson before one of our upcoming meetings.

A motion by Councilperson Colella and a second by Bacon to adjourn the meeting. All in favor. MOTION CARRIED. Meeting adjourned at 5:23 pm.

MINUTES CONT'D

January 2, 2025

Respectfully submitted,

Lori Tyler  
Town Clerk

